

# 9 FAM PART IV APPENDIX C, ITALY

(TL:VISA-301; 07-30-2001)

## RECIPROCITY

(TL:VISA-301; 07-30-2001)

Class	Fee	No. Applications	Validity
A-1	NONE	MULTIPLE	60 MONTHS
A-2	NONE	MULTIPLE	60 MONTHS
A-3 [1]	NONE	MULTIPLE	24 MONTHS
B-1	NONE	MULTIPLE	120 MONTHS
B-2	NONE	MULTIPLE	120 MONTHS
B-1/B-2	NONE	MULTIPLE	120 MONTHS
C-1	NONE	MULTIPLE	120 MONTHS
C-1/D	NONE	MULTIPLE	120 MONTHS
C-2	NONE	MULTIPLE	12 MONTHS
C-3	NONE	MULTIPLE	60 MONTHS
D	NONE	MULTIPLE	120 MONTHS
E-1 [2]	NONE	MULTIPLE	60 MONTHS
E-2 [2]	NONE	MULTIPLE	60 MONTHS
F-1	NONE	MULTIPLE	60 MONTHS
F-2	NONE	MULTIPLE	60 MONTHS
G-1	NONE	MULTIPLE	60 MONTHS
G-2	NONE	MULTIPLE	60 MONTHS
G-3	NONE	MULTIPLE	60 MONTHS
G-4	NONE	MULTIPLE	60 MONTHS
G-5 [1]	NONE	MULTIPLE	24 MONTHS
H-1B	NONE	MULTIPLE	60 MONTHS [3]
H-1C	NONE	MULTIPLE	60 MONTHS [3]
H-2A	NONE	MULTIPLE	60 MONTHS [3]
H-2B	NONE	MULTIPLE	60 MONTHS [3]
H-3	NONE	MULTIPLE	60 MONTHS [3]
H-4	NONE	MULTIPLE	60 MONTHS [3]
I	NONE	MULTIPLE	60 MONTHS
J-1 [4]	NONE	MULTIPLE	60 MONTHS
J-2 [4]	NONE	MULTIPLE	60 MONTHS
K-1	NONE	ONE	6 MONTHS
K-2	NONE	ONE	6 MONTHS
K-3	NONE	MULTIPLE	120 MONTHS
K-4	NONE	MULTIPLE	120 MONTHS
L-1	NONE	MULTIPLE	60 MONTHS [3]
L-2	NONE	MULTIPLE	60 MONTHS [3]
M-1	NONE	MULTIPLE	60 MONTHS
M-2	NONE	MULTIPLE	60 MONTHS
N-8	NONE	MULTIPLE	60 MONTHS
N-9	NONE	MULTIPLE	60 MONTHS
NATO 1-7	NONE	MULTIPLE	60 MONTHS
O-1	NONE	MULTIPLE	60 MONTHS [3]
O-2	NONE	MULTIPLE	60 MONTHS [3]
O-3	NONE	MULTIPLE	60 MONTHS [3]

P-1	NONE	MULTIPLE	60 MONTHS [3]
P-2	NONE	MULTIPLE	60 MONTHS [3]
P-3	NONE	MULTIPLE	60 MONTHS [3]
P-4	NONE	MULTIPLE	60 MONTHS [3]
Q-1 [6]	NONE	MULTIPLE	15 MONTHS [3]
R-1	NONE	MULTIPLE	60 MONTHS
R-2	NONE	MULTIPLE	60 MONTHS
S-5 [7]	NONE	ONE	1 MONTH
S-6 [7]	NONE	ONE	1 MONTH
S-7 [7]	NONE	ONE	1 MONTH
TD [5]	N/A	N/A	N/A
V-1	NONE	MULTIPLE	120 MONTHS
V-2	NONE	MULTIPLE	120 MONTHS [8]
V-3	NONE	MULTIPLE	120 MONTHS [8]

## **SPECIAL CLEARANCE AND ISSUANCE PROCEDURES**

*(TL:VISA-180; 10-15-1998)*

Outside name checks are not performed for former residents of Italy. Posts with CLASS capability should not send IV clearance requests to Milan, Naples, or Rome unless a CLASS check indicates derogatory information on file there.

## **DOCUMENTS AND RECORDS**

### **Police Record**

*(TL:VISA-180; 10-15-1998)*

Available. If a person has been arrested and tried, the sentence is available from the court where the trial took place. The Certificato Penale Generale is a certified record of final court convictions and decisions regarding mental incompetency and bankruptcy, or a statement that no record exists (Nulla). Those born in Italy can obtain the certificate from the Procura della Repubblica. For persons born outside of Italy, the certificate is issued by the Judicial and Criminal Records Office (Casellario Giudiziale per i Nati all'Estero) of the Procura of Rome, Piazzale Clodio, 00100 Rome, Italy. Request for this certificate for immigration purposes only should be accompanied by the applicant's birth certificate and sufficient postage coupons to offset the cost of a reply. There is a fee for this service.

### **Record of Conviction**

*(TL:VISA-180; 10-15-1998)*

Available. The applicant or his or her representative may obtain a copy of the sentence from the court that pronounced the judgment.

## **Prison Record**

(TL:VISA-1135; 02-26-1993)

Not available except as incorporated in the police record.

## **Military Record**

(TL:VISA-180; 10-15-1998)

Available. The Foglio Matricolare is the usual record of military service. It gives complete details regarding military service, including convictions before court martials. Officers are issued the Stato di Servizio that contains more complete information than the Congedo Illimitato which is merely a discharge certificate. Military records may not be available to those who have not reported to their military district after leaving Italy. There is a fee for this service.

## **Birth Certificate**

(TL:VISA-180; 10-15-1998)

Available. The Certificato (or Estratto) di Nascita is an extract of the report of birth which provides the date and place of birth. It can be obtained from the Office of Vital Statistics (Ufficio di Stato Civile) of the town where the applicant was born. Parents' names have not been included in Italian birth, marriage, citizenship, and family status certificates since 1955. To request a birth certificate including the parent's names, the applicant should apply to the Office of Vital Statistics, citing Article 3 of Presidential Decree of May 2, 1957 (No. 432) "...ai sensi dell'art. 3 Decreto Presidente della Repubblica 2 Maggio 1957."

The Atto Integrale di Nascita is a more complete document than the Certificato or Estratto di Nascita. In addition to the date of birth, it contains current information regarding the subject's civil status, such as the subsequent legitimation of a child, recognition by the natural parents, adoption, marriage, annulment of marriage, or death of a spouse. This document should ordinarily only be required to verify the legitimation of birth or adoption of a child. The Atto Integrale di Nascita can be obtained only after receipt of special authorization from the Procura della Repubblica of the judicial district where the applicant was born.

## **Marriage Certificate**

*(TL:VISA-1135; 02-26-1993)*

Available. (Certificato di Matrimonio) Issued by the Office of Vital Statistics (Ufficio di Stato Civile) of the town where the person was born or resides. For those born outside of Italy, it is issued by the Office of Vital Statistics of either the town where the marriage was performed or the town where the foreign birth of the person was recorded.

## **Certificate of Single Status**

*(TL:VISA-180; 10-15-1998)*

Available. (Certificato di Stato Libero) This document certifies the single status of persons who are of legal age to marry (18 or over). It is available from the Office of Vital Statistics (Ufficio di Stato Civile) of the town where the applicant was born or resides.

## **Record of Family Status**

*(TL:VISA-1135; 02-26-1993)*

Available. (Stato di Famiglia) Contains the names, dates and places of birth, marital status, and, sometimes, the occupations of the immediate family.

## **Death Certificate**

*(TL:VISA-180; 10-15-1998)*

Available. (Certificato di Morte) Issued by the Office of Vital Statistics (Ufficio di Stato Civile) of the town where the applicant was born or lived.

## **Certificate of Widow or Widower Status**

*(TL:VISA-180; 10-15-1998)*

Available. (Certificato di Vidovanza) Issued by the Office of Vital Statistics (Ufficio di Stato Civile) of the town where the applicant was born or resides.

## **Divorce Decree**

(TL:VISA-180; 10-15-1998)

Available. A Divorce Decree (Decreto di Divorzio) is issued by the town where the divorce was registered. Prior to 1974, only annulments or legal separations were granted by the Republic of Italy. Divorce has been legal since that date. A notation of divorce may be included on a birth or marriage certificate.

## **Adoption Certificate**

(TL:VISA-180; 10-15-1998)

Available. An Adoption Decree (Decreto di Adozione) may be obtained through the Juvenile Court (Tribunale dei Minorenni) of the district where the adoption took place.

**NOTE:** Because of war-time destruction of church and state archives, it is impossible to obtain pre-war documents. Substitutes for birth and marriage certificates are authorized by the Italian Civil Code in the form of affidavits (Atti di Notorieta) sworn by four witnesses before the Lower Court (Pretura) of the district in which the interested person resides or was born.

Individuals who emigrated to work abroad and those who emigrated to join the head of the family may receive the following documents without charge (for others, there is a fee).

- Birth Certificate
- Marriage Certificate
- Certificate of Single Status
- Record of Family Status
- Death Certificate
- Certificate of Widow or Widower Status
- Penal Certificate
- General Penal Certificate
- Record of Charges pending before the Procura
- Record of Charges pending before the Pretura
- Military Record.

It is simpler for those who do not live in Italy to apply for the documents they need through a family member who resides in Italy, or through the mayor of the town in which they were born. Former residents who are not Italian nationals may apply through the nearest Italian consulate or through the consulate of their country.

Processing time for the above documents is approximately 1 month, exclusive of mailing time, which is erratic.

## **Passports-Information on Travel Documents**

*(TL:VISA-257; 04-09-2001)*

A travel document (Titre de Voyage), which has a gray cover, is issued to refugees granted permanent asylum in Italy on the basis of the Geneva Convention of February 28, 1951. A travel document (Titre de Voyage), which has a green cover, is a courtesy travel document issued to those other than refugees, usually stateless persons, who for any reason cannot obtain a passport from their government. Both documents are valid for one year and may be renewed annually if the bearer maintains the same status. Documents must contain an Italian reentry visa stamp whenever the bearer travels abroad. Both of these documents are considered to meet the passport requirements of the INA.

Italy began issuing machine-readable passports (MRP) in January of 1998. Only a limited amount of Italian embassies and consular offices issued the MRP the first year. The Italian Government is incrementally updating their posts to issue machine-readable passports. The old Italian passports were issued initially for a period of five years, and were able to be renewed for five more. Therefore, it will be at least ten years until the old-style passport ceases to exist in volume.

## **VISA ISSUING POSTS**

*(TL:VISA-238 02-26-2001)*

Milan: (CG)        NIV Only  
Address: Box M, PSC 59  
APO AE 09624

Naples (CG)        All Categories  
Address: Box 18 PSC 810  
FPO AE 09613

Rome (E)        NIV Only  
Address: PSC 59  
APO AE 09624

Web Address:

<http://www.usembassy.it>

## **GEOGRAPHIC AREAS SERVICED**

*(TL:VISA-257; 04-09-2001)*

All immigrant visas for Italy and San Marino are issued by the U.S. Consulate General in Naples.

Post jurisdictions for nonimmigrant visa issuances are set forth below:  
Regions, Provinces, other.

Area	Post	Area	Post
Agrigento	Naples	Modena	Milan
Alessandria	Milan	Napoli (Naples)	Naples
Ancona	Rome	Novara	Milan
Arezzo	Rome	Nuoro Oristano (Sardinia)	Rome
Ascoli Piceno	Rome	Padova (Padua)	Milan
Asti	Milan	Palermo	Naples
Avellino	Naples	Parma	Milan
Bari	Naples	Pavia	Milan
Belluno	Milan	Perugia	Rome
Benevento	Naples	Pesaro e Urbino	Rome
Bergamo	Milan	Pescara	Rome
Bologna	Milan	Piacenza	Milan
Bolzano	Milan	Pisa	Rome
Brescia	Milan	Pistoia	Rome
Brindisi	Naples	Pordenone	Milan
Cagliari (Sardinia)	Rome	Potenza	Naples
Caltanissetta	Naples	Ragusa	Naples
Campobasso	Naples	Ravenna	Milan
Caserta	Naples	Reggio Calabria	Naples
Catania	Naples	Reggio Emilia	Milan
Catanzaro	Naples	Rieti	Rome
Chieti	Rome	Roma (Rome)	Rome
Como	Milan	Rovigo	Milan
Cosenza	Naples	Salerno	Naples
Cremona	Milan	San Marino Republic of	Rome
Cuneo	Milan	Sardegna (Sardinia), Island of	Rome
Cassari (Sardinia)	Rome	Sassari (Sardinia)	Rome
Enna	Rome	Savona	Milan
Ferrara	Milan	Sicilia (Sicily), Island of	Naples
Firenze (Florence)	Rome	Siena	Rome
Foggia	Naples	Siracusa	Naples
Forli	Milan	Sondrio	Milan
Frosinone	Rome	Taranto	Naples
Genova (Genoa)	Milan	Teramo	Rome
Gorizia	Milan	Terni	Rome

Grosseto	Rome	Torino (Turin)	Milan
Imperia	Milan	Trapani	Naples
Isernia	Naples	Trento	Milan
L'Aquila	Rome	Treviso	Milan
La Spezia	Milan	Trieste	Milan
Latina	Rome	Udine	Milan
Lecce	Naples	Valle D'Aosta	Milan
Livorno (Leghorn)	Rome	Varese	Milan
Lucca	Rome	Venezia (Venice)	Milan
Macerata	Rome	Vercelli	Milan
Massa Carrara	Rome	Verona	Milan
Mantova	Milan	Vicenza	Milan
Matera	Naples	Viterbo	Rome
Messina	Naples		
Milano (Milan)	Milan		
Molise	Naples		